

# Shelter Planning Visit Checklist

Checklist		
	Shelter Visit Checklist Items	Comments
<input type="checkbox"/>	Does the building smell good, bad or okay?	
<input type="checkbox"/>	How noisy is the shelter?	
<input type="checkbox"/>	Is it easy or difficult to clean?	
<input type="checkbox"/>	Does the building look like a prison, shopping mall or pet store?	
<input type="checkbox"/>	What is your first impression?	
<input type="checkbox"/>	Do the animals look safe and healthy but still in need of adoption?	
<input type="checkbox"/>	How much is the monthly electric bill? Monthly gas bill?	
<input type="checkbox"/>	What unexpected issues did you encounter when you moved in? Good and Bad?	
<input type="checkbox"/>	How many staff members does it take to operate the facility? What was the staffing increase?	
<input type="checkbox"/>	What does the monthly building maintenance involve?	
<input type="checkbox"/>	How many air changes an hour are there?	
<input type="checkbox"/>	What programs and services does the shelter offer in their facility?	
<input type="checkbox"/>	What programs and services do they wish they could offer in they had added...?	
<input type="checkbox"/>	What do they love about their facility?	
<input type="checkbox"/>	What do they hate about their facility?	
<input type="checkbox"/>	How much did it cost to build the facility? Square footage?	
<input type="checkbox"/>	What type of facility did they transition from and lessons learned?	