

## Trailblazers in Animal Welfare Award Application Checklist

### Checklist for Applicants

Before you begin your application, please gather the following:

#### 1. Headshot and Action Photo

- Ensure both images meet the resolution requirements
  - Your headshot photo should be a clear, high-resolution image of your face (this can be a selfie). This image may be used on signage, so resolution and quality of the image matters.  
  
Specifications: Please provide the original, non-compressed photo and do not use any filters or photo editing. The ideal photo is 5x7-inches (1,500 x 2,100 px) at 300 dpi and approximately 3 MB. Minimum file of size is 2 MB. Photos taken on cell phones are suitable. If you do not have a headshot, please have someone take a photo of you from the waist up with good lighting on a cell phone.
  - Your candid photo can be a cell phone photo. Submit a high-quality image when possible.
- Include photo credits for each image in the following format: *[Photographer's Name / Source]*.
- By uploading these photos, you are giving HSUS consent to use the images for on-site recognition. These images will not be used in the selection process. Full photo release details in the application.

#### 2. Two Letters of Recommendation

- One professional recommendation from an employer or supervisor (using the [employer consent form](#)).
- One personal recommendation about your qualifications and dedication to DEI in animal welfare

#### 3. Organization Details

- Annual revenue
- Animal intake
- Organization type (non-profit, for-profit, etc.)

#### 4. Personal Narrative

- Bio, DEI work, and future career goals (see word count limits)

#### 5. LinkedIn Profile URL: (Please provide the URL found in the top right corner of your profile page under "public profile & URL")

#### 6. T-shirt Size