



**Humane  
World for  
Animals™**

Formerly called the Humane Society  
of the United States

# Shelter equipment planning checklist

## Minimal Shelter Set-up Equipment Needs

- ☐ 300-350 Wire Crates (Med-Large)
- ☐ 25-50 Airline Crates (Med & Large)
- ☐ 300-350 S/S bowls (Various sizes)
- ☐ 5000 3 to 5# capacity Dixie paper food trays
- ☐ 100 slip leads
- ☐ Soft muzzles (Med-Large sizes)
- ☐ 1000 ID bands (Large)
- ☐ 200-250 sheets of cardboard

## Office Supplies

- ☐ Pens
- ☐ Copy paper
- ☐ 1 Printer / Copier
- ☐ 1 dozen legal pads
- ☐ Permanent Markers
- ☐ Stapler
- ☐ Scissors
- ☐ File box w/folders
- ☐ Dry erase boards and markers

## Forms

- ☐ Animal Intake Forms (triplicate)
- ☐ Animal Care Sheets
- ☐ Volunteer Sign-In/Out Roster
- ☐ Volunteer Release of Liability
- ☐ Animal Release Forms
- ☐ Animal Health Assessment Forms

## Sheltering Tools and Supplies

- ☐ 100+ clip boards
- ☐ 300-500 shower hooks
- ☐ 3 rolls 55-gallon garbage bags
- ☐ Large garbage cans

- ☐ 20 buckets
- ☐ Duct tape (silver, lime, orange, pink)
- ☐ 1000 zip ties
- ☐ 500 gallon-size ziplock bags
- ☐ Paper towels
- ☐ Digital or Instant camera w/film
- ☐ 2 doz. Spray 32-oz. bottles
- ☐ 5 bottles Dawn
- ☐ 3 case Bleach
- ☐ Can opener
- ☐ Brooms and dust pans
- ☐ Minimum 6 folding tables
- ☐ Tool box
- ☐ 3 50' electrical cords
- ☐ 6 large tarps
- ☐ Garbage dumpster w/regular pick-up service
- ☐ 3 80-85 Gallon Poly (or carbon fiber) stock tanks
- ☐ for wash station
- ☐ 3-6 scrub brushes
- ☐ 6 1cup measuring cups
- ☐ Exam Gloves
- ☐ Exam Gowns
- ☐ Booties
- ☐ First Aid Kit
- ☐ Wire Cutter and Pliers for Tool Box
- ☐ Snaps for Kennel / Cage Crates
- ☐ Puppy Pads